



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		S.V.A. GOVT. COLLEGE, SRIKALAHASTI
Name of the head of the Institution		Y. Nagaraja Naidu
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08578-222279
Mobile no.		9440076466
Registered Email		svagovtc@gmail.com
Alternate Email		iqacsvagovtc@gmail.com
Address		Pichatur Road, Srikalahasti
City/Town		Srikalahasti
State/UT		Andhra Pradesh
Pincode		517644
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Bapanayya Chitikela
Phone no/Alternate Phone no.	08578222279
Mobile no.	8019228436
Registered Email	iqacsvagovtc@gmail.com
Alternate Email	iqacsvagdc@svagovtcm.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://svagovtcm.ac.in/assets/uploads/AQAR-2018-19-accepted-final.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.51	2011	30-Nov-2011	29-Nov-2016
3	B+	2.70	2019	24-Mar-2019	23-Mar-2024

6. Date of Establishment of IQAC	11-Jun-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
N-list subscription	01-Nov-2019 365	722
Registration of MOOCS courses by the faculty members and students	24-Oct-2019 60	70

Learning Management System	21-Oct-2019 30	722
Utilization of G-Suite for education	17-Jul-2019 60	722
Attendance management through the IAMS app.	16-Jun-2021 30	722
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Attendance management through the IAMS app. 2. Improvement in Certificate courses for the students to enhance employability and skills 3. Improvement in participation in MOOCs courses by the faculty members and students. 4. Maintenance of Virtual classroom and digital classroom activities. 5. Conduction of Diploma course in Dress designing and tailoring for local people. 6. Introduction of learning management system provided by APCCE (CCE LMS) and Google (GSuite)

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Follow SVU academic schedule and CCE academic calendar	Followed the academic schedule and academic calendar as per the schedule
N-List subscription	Subscribed to N-List and our students and staff got benefitted with the e-journals and books
Improve student admissions	Necessary steps are taken to improve admissions and as a result admissions are improved
Improve number of certificate courses	Significantly improved number of need based certificate courses
Submit data to AISHE and NIRF	Submitted the institutional data to both AISHE and NIRF
Registration of staff in CCE LMS	Registered staff and students in CCE LMS and the contents of LMS are made accessible to them
Renewal of UGC community college	Renewed the UGC community college and local people are benefitted by skill development for self employment
Improve participation in open online courses	Staff and students are encouraged to register and complete open online courses and many staff members and some students successfully completed the courses
Improve online teaching-learning	To enhance online teaching-learning capabilities G-suite for education was subscribed. Staff and students have started utilizing the online teaching apps such as Google classroom, JAM board, Google forms, etc.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	07-Feb-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The success of any institution of higher learning is based on how its curriculum is designed, oriented and implemented. The term "curricular aspects" focuses on the plan of action, methodology of teaching to cater to practical and knowledge-oriented curriculum to the students. The Commissionerate of Collegiate Education, A.P. and Andhra Pradesh State Council of Higher Education (APSCHE) have formulated an effective common core syllabus. The entrusted universities will design and develop the curriculum. Some of our senior faculty members being the chairpersons and members of Board of Studies of the university will modify and reorient 20% of the curriculum. The college comes under the umbrella of current UGC regulations of CBCS scheme from the academic year 2015-16 onwards for both UG & PG courses and the students can choose any subject as per their need and interest. In addition to the above, the college while recognizing the significance of academic flexibility provides the students the choice of subject combinations in optional subjects in VI semester. Every department of the college conducts basic orientation courses for the freshers to familiarize them with the new pattern of syllabus. Slow learners are identified at an earlier stage and remedial coaching classes are conducted in order to maintain a uniform level of understanding. In addition to the regular class room teaching, students are meticulously trained by different activities such as unit tests, assignments, seminars, quiz, group discussions and debates. Meetings are conducted at regular intervals at departmental level to discuss, execute and fine tune the progress of teaching activities. Educational tours, field visits, visit to industries, labs, museums and monuments make the students feel the relevance and importance of their subject in the outside world. Other innovative teaching methods like participative method, interactive method, deliberations, question & answer method are also implemented. Digital technologies like power point presentations, presentations through overhead projectors, virtual and digital class room teaching are used to sustain the interest of students in addition to the recorded and live lessons telecast by MANA TV of A.P. Government. Students are trained in foundation courses like Spoken English, Leadership education, Environmental studies, Entrepreneurship development, Soft skills, Human values and professional ethics, which are incorporated as an integral part of the curriculum and is made the sine-qua-non in each semester for all the students of all the streams irrespective of their core subjects. Certificate courses are run by different departments. Jawahar Knowledge Centre provides necessary training and arranges placement drives by inviting companies, industries. Extracurricular activities are conducted through NSS, NCC, and Dept. of physical education. The college offers diploma course in tailoring & dress designing sponsored by the UGC Community College Scheme. Having steadfastly grown from strength to strength over a period of 50 years, the college seeks to infuse knowledge through improvised curriculum, inculcate positive attitude through co-curricular activities, relevant life skills and human values to enable the young minds blossom naturally into fully developed complete human beings capable of shouldering the responsibilities of building a strong nation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Python	Nil	27/08/2019	30	Programming language learning and self employment	Skill in coding and execution
Tally Naipunya	Nil	01/02/2020	20	Self employability training	Skill development in tally
Food and nutrition	Nil	01/07/2019	26	Knowledge of food and nutrients present in them	Knowledge of food and nutrients present in them
Still photography	Nil	02/08/2019	30	Photographic skill	Photographic skill
Banking and insurance	Nil	16/12/2019	90	Knowledge and employability opportunity in banking sector	Skill development in Banking and insurance sector
Quantitative aptitude	Nil	19/08/2019	30	Training for competitive examinations	Skill development for competitive examination
Communication skills	Nil	22/06/2019	30	Employability skills on Communication	Communication skill development
RTI	Nil	01/08/2019	45	Knowledge and utilization of RTI act 2005	Knowledge and utilization
Meditation course	Nil	22/06/2019	60	Programme by Sri Ramachandra Mission	Personality development
Nil	Dress designing and tailoring	01/08/2019	49	Self employability in tailoring	Dress designing and tailoring skills development
Income tax	Nil	03/02/2020	30	Employability skills	Skill development in

calculation of income taxes of various categories

Bouquet preparation	Nil	01/08/2019	15	Preparation of Bouquet skill development	Self employment
Fundamentals of chemistry softwares	Nil	30/12/2019	25	Digital softwares for chemistry	Skill development in working with softwares for computational chemistry
AWS cloud literacy	Nil	26/12/2019	30	Self employment skill	Skill for self employment

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	278	49

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Values and Professional Ethics (HVPE)	17/06/2019	445
ICT1	17/06/2019	216
Entrepreneurship1	17/06/2019	216
EVS	17/06/2019	229
CSS I	17/06/2019	216
CSS II	17/06/2019	229
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	27
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is collected from different various stakeholders of the institution periodically. The feedback is collected on the curriculum and performance of the faculty (renamed as Student Satisfaction Survey by the Commissionerate of Collegiate Education, Andhra Pradesh). The collected feedback is analyzed by the IQAC team. In case of feedback on curriculum, necessary changes in the curriculum, if required, are communicated to the S.V. University, Tirupati for necessary action. In case of feedback on faculty members, the faculty who score less are advised to take corrective measures for effective teaching. In 2017, the institution has started collecting feedback online. Overall feedback reflects the quality of the institution. Hence, feedback is collected, analyzed carefully and necessary action is taken for the development of the institution.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History Economics Political Science	60	18	18
BSc	MPC TM	60	13	13
BSc	MPC EM	40	13	13
BSc	BZC TM	60	13	13
BSc	BZC EM	40	19	19
BSc	MPCS	40	22	22
BSc	MSCS	60	22	22
BCom	General	60	40	40
BCom	CA	60	56	56
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	646	76	35	Nil	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	35	10	4	3	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

For the welfare of the students, 20 to 25 students are allocated to each faculty member who act as mentor. Mentors classify the allocated students into four categories according to their academic capabilities in terms of prerequisite ability, perception level, focus and comprehension. Accordingly required suggestions are offered to the student to improve his/her academic performance. The college strives to look after the complete personality development of students through co- curricular, extra-curricular activities and ward counselling systems by effective mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
722	35	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	35	Nil	Nil	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. C. Samson Raju	Assistant Professor	BOS membership
2020	G. Sreenivasulu Reddy	Assistant Professor	PhD award
2020	Dr. J. Lakshmi Narayana	Associate Professor	Appreciation

2019	A. Indira Priyadarshini	Assistant Professor	Paper setter
2019	A. Indira Priyadarshini	Assistant Professor	BOS membership
2019	V. Veeraiah	Assistant Professor	BOS membership
2019	B. Nagaiah	Assistant Professor	BOS membership
2019	Dr. Kousar Jaha Begum	Assistant Professor	BOS membership
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	9,10	6	31/12/2019	10/03/2020
BSc	3,4,5,6,7,8	6	31/12/2019	10/03/2020
BA	1	6	31/12/2019	10/03/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Semester system has been introduced since 2015-16 as per the UGC guidelines. The college ensures transparency in the evaluation of internal assessment. In all the courses, 25 marks allotted for internal assessment at UG and PG level. This evaluation is done on the basis of two mid semester internal exams. The timetable for internal exams will be displayed to students well in advance and guide them to prepare for the exams. The internal exams are conducted strictly and all the faculty members value the answer scripts immediately and answer scripts are given to students for verification to ensure transparency. Discrepancies if any identified by the students are clarified and rectified. Finally arrived marks are entered in the departmental marks register. After completion of 2nd mid exam, the marks of two mid semester's exams are entered against their names. Best marks out of two exams is considered as per the instructions issued by our affiliated university i.e., S.V. University, Tirupati. Final internal marks are uploaded in University website and a hard copy too submitted to the examination wing of the university. In addition to this, assignments are given to the students in every subject. They submit the assignments to the staff concerned with in stipulated time. The assignments are corrected by teachers and rectify the mistakes and clarify the doubts. The students are asked to give class room seminars on allotted topic to them. Before the commencement of their seminar they submit the write up on their topic.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institutional academic calendar is prepared every year based on the academic calendar issued by the affiliating University and Commissionerate of Collegiate Education, Andhra Pradesh. The academic calendar is placed in the college website and distributed to the stakeholders of the institution. Since our

college is affiliated to S.V. University, Tirupati, it strictly adhere to the academic calendar compiled by the S.V. University, for the conduct of continuous internal evaluation. The students are informed about the time table of internal examinations well in advance as per the academic calendar of the University. All the concerned in-charges of the departments are asked to complete the mid semester examinations in time and after evaluation ensure to upload internal marks on the website of the University well before the commencement of the semester end examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://svagovtcm.ac.in/assets/uploads/Course%20outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
09	BCom	General	27	25	93
10	BCom	CA	48	41	85
3,4	BSc	MPC (EM&TM)	14	13	92.9
8	BSc	MPCS	15	15	100
7	BSc	MSCS	8	8	100
5,6	BSc	BZC (EM&TM)	23	22	95.6
1	BA	HEP	5	5	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://svagovtcm.ac.in/assets/uploads/SSS-AQAR-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
History	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	2	4.5
International	Botany	1	6.95
International	English	1	5.7
International	Chemistry	1	4.14
International	Mathematics	6	4
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	2
Botany	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	NIL	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
NIL	NIL	NIL	2019	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	31	10	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International day for elimination of violence against women on 25/11/2019	WEC	5	32
Sensitization programme on women rights by Sri. B.Nagaraja, WINS, ABHAYA, NGO, Tirupathi	WEC	5	34
Y.R.C. registration	YRC, NCC	15	200
Gandhi Vardhanthi and NSS Week	NSS	13	46
National Integration Day	Dept. of History	12	85
Talent test for intermediate students	Dept. of Mathematics	5	300
Swaccha Bharath	NSS, NCC, Dept. of History	30	250
Traffic Control service by NCC cadets	NCC and traffic police department	10	12
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS awareness	NSS, WEC	AIDS awareness	30	260
Swachh Bharat	NSS, NCC	Tree plantation	32	250
Awareness program	WEC	Participation of Girl Students In cyber mithra meeting in SVU, TIRUPATHI	2	20
AIDS awareness	WEC	Rally on AIDS by All Girl Students of the College Rally on	5	38

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training for Skill development	Skill development course	APSSDC	01/07/2019	30/06/2020	60

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

Total	150	130	120	0	0	6	13	10	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Digital classrooms	http://svagovtcm.ac.in/index.php/ictfacilities
Virtual Classroom	http://svagovtcm.ac.in/index.php/ictfacilities
AP Fiber grid	http://svagovtcm.ac.in/index.php/ictfacilities
MANA TV	http://svagovtcm.ac.in/index.php/ictfacilities

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
57000	57000	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

S.V.A. Govt. College provides all students and faculty access to high quality sophisticated laboratories to conduct practical applications in their specialized domains relevant to various courses offered by the S.V. University.

Laboratory Maintenance: The practical teaching in various departments is operated from Monday to Saturday as specified in course curriculum. The laboratories have a large collection of sophisticated equipments. To carry out smooth functioning of the laboratories, following procedure is followed: Students, faculty and staff of the college must carry their ID Cards to utilize the facilities of the laboratories with proper log-book entry. The facilities are designed and constructed in a manner which is conveniently accessible by differently-abled users. Regular maintenance of the labs by taking care of proper lighting, ventilation, air-conditioning, first aid kits and regular water supply. Regular sweeping, cleaning and mopping of all floors and washrooms, dusting of furniture, working stations and shelves etc, which are looked after by the menial staff List of chemicals/consumables kept in chemical racks/fridges and deep freezers is displayed alphabetically on the doors. The laboratories have sufficient collection of chemicals and glassware and computers loaded with regular software with Wi-Fi facility. The concerned students and faculty can directly go to the lab and make entry in the log book and can work under the supervision of the faculty-in-charge. Users are advised to maintain sanitation and cleanliness in the labs. Discipline is maintained while working in the labs to prevent any un-to-ward incidents. The users should

follow regulations for the efficient functioning of the labs and for the convenience of the co-workers. ICT facilities available in the departments are meant strictly for academic and research work of students and staff of the college. These are monitored and maintained by the Computer Science Department people regularly. All Audio Visual aids in the college will be maintained by Department of Physics and Department of Computers. Virtual Class projector, CCTV cameras, computers including hardware and software are maintained by the Department of Computer Sciences. However, accessories such as printer and scanner will be repaired by hiring local technicians. College has a Dept. of Physical Education. The physical facilities include a fully equipped gymnasium. The sports played are kabadi, kho-kho, hand ball, ball badminton, cricket, chess, volley ball and athletics etc. An Inter-University meet was been conducted in our college during the academic years 2017-18 2018-19. Our Library offers traditional learning as well as e-learning resources and has about 50,000 books, 15 periodicals (English and Telugu), 5 daily news papers (Telugu English), NLIST online journals and open access journals. The library is functioning in separate building for an easy and open access to staff and students from 9.AM to 5.00 PM. The college has 17 classrooms, besides ICT based class rooms consisting of one virtual class room and three digital classrooms established as learning resources. There are 10 laboratories, NSS room, NCC room, library, Sports cum Gym room, Administrative Office and Principal chamber. All the departments have separate staff rooms.

<http://svagovtcm.ac.in/assets/uploads/Procedures%20and%20Policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Government scholarships	512	52.08
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	01/11/2019	300	Departments
Bridge course	22/07/2019	200	Departments
Language lab	01/08/2019	300	English department
Personal counseling	01/08/2019	200	Ward system and Career counseling cell
Mentoring	01/08/2019	300	Ward system
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Jawahar Knowledge Center training	51	51	5	35
2019	APSSDC	35	35	11	24
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
3	120	86	NIL	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	9	BCom	Commerce	SVA Govt College, Srikalahasti	M.Com
2019	2	BCom	Commerce	SKIMMS, Srikalahasti	MBA
2019	1	BCom	Commerce	Annamacharya Engineering College,	MBA
2019	1	MPCS	Physics	Vikram Simhapuri University, Nellore	MCA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
University level sports meet	University	150
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	Nil	Nil	Nil	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council has been formed with the top performing students in academics from each program. They represent the students in all aspects of curricular, cocurricular and extra curricular activities. Members of students council are an integral part of various college level committees (academic as well as administrative) which are constituted for smooth and efficient functioning of the institution. Meetings are conducted by the coordinator of the concerned committees and all members attend to those meetings and discuss various issues. Student council is an active body which will address all issues related to students facilities and progression.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Case study: Academic Monitoring Committee (AMC) Role: AMC is centralized

(Institute level) committee responsible for drafting, regulating and implementing different academic policies. It is meant for smooth uniform conduction of academics throughout the institute. Committee Hierarchy: AMC is headed by Chairman who is the Principal of the institute. Other members of the committee are Academic Coordinator, subject experts for respective subjects, class teachers and exam in-charge. Activities conducted by AMC: • AMC monitors the teaching learning process. It prepares the academic calendar of the institute which is a reflection of University's academic calendar that includes curricular, co-curricular, extracurricular activities. • Academic calendar is meticulously planned and prepared in advance by academic coordinator and ensures the proper implementation of the academic calendar. • Academic co-ordinator is responsible for confirmation and observation of academic activities. • Academic co-ordinator confirm lab and course file audit, does defaulter counselling, takes action against findings, issues appreciation and show cause notice and gives input to IQAC • AMC does lab and course file audit before commencement of semester and in the middle of semester, random confirmation of attendance once in a month, ensures student and faculty uniform and ID card and takes action on defaulter student and faculty and gives feedback to Principal. • AMC prepares monthly attendance report of each class and submits it to Principal. • Class In charge ensures smooth conduction of practical and lecture of class, Prepare roll call list, does result analysis, takes feedback and syllabus coverage after completion of syllabus, does student counselling and undertaking two times and takes monthly attendance. • Class Incharge conducts average, weak and advance learner activity at class level and gives feedback to department AMC. • Ward Counsellor does batch wise student list, collect student bio data and conduct meeting with student to resolve their problems. The students whose attendance/performance is poor are identified by the Ward Counsellor and the same is informed to the parents through telephonic conversation and by post. • Ward Counsellor collects student participation certificate, undertaking, declaration and leave forms keeps record of Parent meeting and gives feedback to class In-Charge. Outcome: Meetings are held periodically for discussing the issues and challenges, developmental aspect of the Institute. Thus, the institute encourages teachers, students, parents, corporate resource persons, employers, alumni, staff, class coordinators and class representatives to share their ideas, opinions, suggestions through proper channels i.e through parent-teacher meet, alumni meet, class teachers meetings, student feedback system, and through other various committee meetings. The inputs received from various stakeholders of the institute are reviewed and those which are in line with our institute's Vision and Mission Statements will be considered by the AMC for the decision making. Case Study II: Decentralization and Delegation of Power • To facilitate quick decision making related to academic and administrative activities at all levels. • To involve the members of the faculty and administration at different levels to bring in participation responsibilities with accountability and ownership. • To ensure transparency in the administrative activities

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Curriculum that is adopted by the college is constituted by the University to which the college is affiliated. Curriculum is developed keeping in mind the present

requirements of the concern job giving organisations, industries. Some of the lecturers of our college have been Convenor and members of the BOS (Board of Studies) who have their part in developing the curriculum.

Teaching and Learning

The Teaching and Learning involves student-centred education through appropriate methodologies such as participative learning, experiential learning and collaborative learning modes, facilitate active learning of the students. They are equipped with necessary knowledge so that they can reach their goals in the life as well as absorbed by the concern companies for their requirement. Over all bunch of students ready for the competitive world are nurtured with at most care and integrity.

Examination and Evaluation

The Three degree programme which runs under the affiliation with SVUniversity, Tirupati, is of semester pattern. In the process of attending to exams conducted by the University, every student has to attend Internal/Mid exam conducted by the college. Students are allowed for University exams not only based on the internal performance but also taking into the consideration class attendance during the particular semester. Students with low attendance are not allowed for exams.

Research and Development

In college at present there are 16 Doctorate holders are working, in which some of the lectures have taken Minor Research Programme and completed successfully. One of the faculty has availed FDP programme for the completion of his Doctorate programme. Lecturers are encouraged to attend workshops and seminars to update their knowledge in their respective areas. College also constituted a Research Committee which helps the lecturers with regarding the research work.

Library, ICT and Physical Infrastructure / Instrumentation

Library: Institution is having a Central library which is run under Librarian and his assistants, which will provide all necessary academic, competitive, research stuff to students and Teaching Staff. In addition to this college library also enrolled in N-List which is an added advantage for Teaching staff who undergo research

work. ICT: Every department is equipped with Internet, Projector and Projector Screen to teach students through Power Point Presentation, YouTube videos, etc...In addition to that students are enrolled in LMS(Learning Management System) which is run by APPCE which has all the material regarding the syllabus in the form of videos, study material, self assessment. College also uses G-Suit to teach and give online assignments to students. College is also having Virtual and Digital Class rooms to teach the students effectively. Physical Infrastructure/Instrumentation: All the Science departments have well established labs with all required chemicals and apparatus. Every department is provided with computer and printer this is useful to them in both academic and administration work. Internet facility is provided to every department.

Human Resource Management

It is under Govt.of Andhra Pradesh which will release notification and conduct exam through APPSC. The selected candidates are given appointment by mother governing body APCCE, Vijayawada, A.P. Type of faculty working is as follows: a) Regular faculty (Appointed by APCCE) b) Contract faculty (Appointed by Regional Joint Director) c) Guest faculty (Appointed by Principal) d) Non-Teaching Services of Contract and Guest faculty are used to fill the vacancies available in place of Regular faculty to run academic year smoothly.

Industry Interaction / Collaboration

College under JKC conducts Job fairs in which many companies from nearby Srikalahasti town, especially from Sri City, Satyavedu participate and select students for their requirement. Along with the students who trained in JKC, qualified candidates from outside college are also encouraged to participate and get the job. College also has an Skill development Centre through which training is given in the field of computers to learn different software's which earns a job in this digital world.

Admission of Students

Every year notification regarding the admissions is released by SV University, accordingly college will make sure that the notification is

reached to the stakeholders through Paper advertisement, flexies at different places in the Srikalahasti Town to keep aware of the admission process. A committee under Vice Principal is constituted whose members will be In charges of the deparment, who will guide the student in admission process along with the office.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
<p>Planning and Development</p>	<p>The Planning and development of the college is executed through e-governance. ? Getting information from time to time through Video conference /Tele conference conducted by Spl commissioner of Higher education.</p>
<p>Administration</p>	<p>The administration of the college is based on e-governance. ? Acquiring information from CCE, RJDCE, Nodal College, various colleges through mails. ? Responding to the necessary queries through mails. ? Regularly sends reports to the Spl. Commissioner of Collegiate Education (CCE) on the academic activities conducted in the college. ? Submits particulars of staff and students as and when demanded by the Commissionerate of Collegiate Education . ? Submits report on the result analysis of the university examinations to the Commissionerate of Collegiate Education . ? Submits number statements and numerical data to Commissionerate of Collegiate Education. ? Press statements will be released regarding admission's schedule. ? Sends progress report and brochures to the parents of the students. ? Responds immediately to give information to the applicants who approach under the Right to Information Act .</p>
<p>Finance and Accounts</p>	<p>All the financial activities of the college like salaries, funds, payments are made through online and deposited in various accounts. ? Purchasing of various items at college level are made through quotations. ? Salaries of the staff credited into their accounts through CFMS. Scholarships for students are sanctioned and the amount is credited into their accounts directly. For the same they have to furnish their particulars through scholarship website of Govt. of Andhra Pradesh, etc .Online</p>

	feedback on both curriculum and faculty will be collected.
Student Admission and Support	Scholarships for students are sanctioned and the amount is credited into their accounts directly. For the same they have to furnish their particulars through scholarship website of Govt. of Andhra Pradesh, etc .Online feedback on both curriculum and faculty will be collected. Regularly their attendance is registered in the class room by concerned lecturer during their classes through the IAMS app. http://iamshub.com/
Examination	Students examination application processing, hall tickets download, results publication is done through university web site.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	8	02/12/2019	01/02/2020	12
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>A good number of both statutory and non-statutory welfare measures are available for teaching and non-teaching staff. ? Leave facilities like medical leave, maternity leave, study leave etc., ? Health card and Medical reimbursement facility. ? Loan facilities like Educational loan, House loan, Vehicle loan etc. ? Welfare facilities like Group lined Insurance scheme, Contributory Pension Scheme etc., ? 40-45 percentage of the staff have availed the benefits in the last five years. ? Women's Spl casual leaves. ? Vehicle Loan. ? Festival advance. ? Gymnasium, Sports facilities are available for both teaching and non-teaching staff. ? Free library facility to the ex-employees, alumni is made available. ? Recently, the college has subscribed to INFLIBNET-NLIST resources staff can access e-resources and books.</p>	<p>Employees Health Card, periodical increments, ? Leave facilities like medical leave, maternity leave, study leave etc., ? Medical reimbursement facility. ? Loan facilities like Educational loan, House loan, Vehicle loan etc. ? Welfare facilities like Group lined Insurance scheme, Contributory Pension Scheme etc., ? 40-45 percentage of the staff have availed the benefits in the last five years. ? Women's Spl casual leaves. ? Vehicle Loan. ? Festival advance. ? Gymnasium, Sports facilities are available for both teaching and non-teaching staff.</p>	<p>Government Scholarships, Fees reimbursement scheme, Free hostel accommodation for girls, Students are provided with books free of cost under SC/ST Book Bank. College is providing job opportunities to students through JKC (Jawahar Knowledge Centre). Student-ward counsellor system are observed to counsel students.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

? Internal audit is done in every department including office at the end of every financial year by the constituted committees. They submit a report to the principal on the maintenance of records and expenditure. ? Internal audit is conducted by the Regional Joint Director of Collegiate Education, Kadapa to strengthen the efficient functioning of the college. ? An Academic audit is also conducted every year by the academic audit officers appointed by the Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada to check the academic practices of the college. ? The external audit by Accountant General of Andhra Pradesh is conducted to check the revenues and expenditures incurred by the college. Financial Audit Financial audit provides reasonable assurance that the financial statements of the organization present a true and fair view. In conducting financial audits, auditor determines whether: A.

Financial information is presented in accordance with the applicable accounting standards including specific requirements of financial disclosure. B. The organizations internal control structure over financial reporting and safeguarding assets is effective and C. The organization has complied with laws and regulations applicable to it. Audit of cash receipts and cash disbursements Government financial transactions consist of receipts and disbursements, which are governed by the AP Financial Code and the Treasury Code. The receipts comprise ordinary revenue derived from taxes, duties, fees, fines and current incomes and receipts of banking nature include repayments of loans and advances. Government disbursements comprise expenditure out of ordinary revenues, capital expenditure and payment of banking nature including loans and advances and repayment of deposits. The chief aim of internal audit in respect of cash would thus be to ascertain the adequacy of compliance with regulations and procedures for effective receipt, remittance, reconciliation and accounting. Internal Audit must specifically check whether any bank account has been opened by auditee and if so, whether there are adequate controls (such as bank reconciliation) to ensure proper accounting of receipts and disbursements from it. At another level, they involve diligence in collection of receipts (that revenues due to government are correctly assessed and collected promptly) and observance of propriety in incurring expenditure from public money. Irregularity associated with receipts is as below: a. Funds is received on behalf of the government but is not deposited in government account and b. Funds received by the Department are utilized to meet the expenditure against which it is sanctioned. Following are the source documents that are reviewed during audit of establishment: • Cash books of different categories • Service Registers • Register of increments • Sanctioned cadre strength • Pay bills • Pay bill register • Leave account - temporary and permanent staff, encashment of earn leave, partfinal/temporary advance of GPF etc. • Pay fixation • Pay Slips and other similar authorisations issued by the competent authorities, • Last Pay Certificates • Allowances sanctioned and their orders and records • LPC register • Register of loans • Register of recoveries • Reconciliation with Bank - payment of salaries • Pension register

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of Collegiate Education	Yes	Principal and Peer team
Administrative	Yes	Commissionerate of Collegiate Education	Yes	Principal and Peer team

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Each department conducted Parent- Teacher- Student meetings, this helps to understand the problems faced by the students that hinder them in studying. Departments hold regular meetings with Parents, to provide them feedback about the progress and shortfalls of their wards. Proficiency awards and Scholarships given by the PTA who are also part of alumni of the college helps to generate a healthy competition among the students and inspire them to excel in studies. PTA also involves in NSS Camp arranged by the college.

6.5.3 – Development programmes for support staff (at least three)

Training program for e-office, training to submit online exam forms and download hall tickets, training for CFMS, GPF, GIS Loan facility, leaves encashment, Allowances

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New seminar hall and new class rooms are made available for students 2. One of our faculty Dr.K.Subba Rao has taken up the Minor Research Project in Telugu and successfully submitted it in time. 3. As a part of extra-curricular activities college has arranged inter collegiate Sports meet. 4. Teaching staff are encouraged to register in Swayam-MOOCs courses, some of them have successfully completed the course and got certificate which is helpful for CAS. 5. College has organized a National level seminar under the Dept. of Library. 6. Utilization of G-suite for education was made compulsory

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Admission Campaign	01/06/2019	01/06/2019	15/06/2019	30
2019	Monitoring through Integrated Attendance Management System	01/07/2019	01/07/2019	30/04/2020	720
2019	Certificate courses	26/06/2019	01/08/2019	28/02/2020	220
2019	Usage of G-suite for education for online learning	01/08/2019	16/08/2019	30/03/2020	720
2019	Conduction of Diploma course in Dress	01/08/2019	01/08/2019	15/07/2020	49

Designing
and
Tailoring

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Yoga Day	21/06/2019	21/06/2019	90	190
Celebration of women equality day	26/08/2019	26/08/2019	55	3
Participation of Girl Students In cyber mithra meeting in SVU, TIRUPATHI	11/09/2019	11/09/2019	10	Nil
Swachha College program	26/09/2019	26/09/2019	15	27
Rally on AIDS control by All Girl Students of the College	22/10/2019	22/10/2019	43	5
Y.R.C. registration	30/01/2020	30/01/2020	150	350
Sensitization programme on women rights by Sri. B.Nagaraja, WINS, ABHAYA, NGO, Tirupathi	18/02/2020	18/02/2020	36	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The average annual power requirement of our college is 28800 kWh. Energy met by the power generated from Solar panels installed (20 kW capacity) on the campus is 7100 kWh. Hence, the Percentage of power requirement met by the renewable energy sources is 24.65.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2

Rest Rooms	Yes	2
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/12/2019	2	swachh bharat	Environmental responsibility	50
2019	1	1	23/12/2019	2	Consumer Awareness	Consumer Awareness	112
2020	1	1	17/02/2020	1	Rally against Child Marriages	Child marriages	48
2019	1	1	01/10/2019	1	Social responsibility	Traffic Control	22

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	01/05/2019	Code of conduct for students, teacher, governing body, Principal, and support staff will be published with necessary changes in June of every year and distribute to students and staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness program on anti-ragging	08/06/2019	08/06/2019	93
Awareness program	01/08/2019	01/08/2019	148
Environmental responsibility	31/08/2019	31/08/2019	38
Anti Ragging by SHAKTHI team	19/07/2019	19/07/2019	170

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Our institute adheres to the maintenance of the eco-friendly campus. Several activities like tree plantation, observation of the plastic-free day, vehicle free day, campus cleaning, awareness programs on green and clean, etc. are conducted.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: I Title: ICT Based Learning Goal : To promote the use of ICT in the learning process by the students. To facilitate the students in gathering additional information on the given topic. To encourage the students in browsing free educational web resources such as INFLIB NET. To instill the skills in information collection and presentation in the students. To provide an opportunity to students for applying and reinforcing their skills. The Practice: Step - 1: Display of lists of topics assigned to the students with the following instructions and the schedule using ELL (English Language Lab), computer science lab, computer applications lab, JKC lab with ICT facility on the department notice boards. Instructions: Students are advised to: Note down the topics mentioned against their roll numbers. Go through the reference books / journals / periodicals in the central library and gather information. Visit the computer labs on the allotted day and at the scheduled timings to utilize the systems and internet facility. Use Google search engine - open the websites concerned to the assigned topic and download the required material to the possible extent and save on their names in a folder on desktops. Edit the contents discarding unnecessary trash and prepare gist of the topic. Prepare the assignment in the word format or power point. Restrict the assignments to 9-10 pages in the word format or 20-25 slides in PPT format. Go through the assignment once or twice and fine-tune it. Evidence of success: 1. Enthusiastic participation of students in the preparation of digital assignments using ICT facilities in the computer labs. 2. Enhancement of digital resources in the department. 3. Students have been motivated towards ICT based self-learning. 4. Student cooperative learning by sharing the digital assignments. **Best Practice - II Title : Inter-collegiate events** Goal : The objective of the said practice is to encourage the habit of "thinking out of the box" and provide opportunities for growth and development. The aim is to, Help the students to access information outside their designed curriculum. Make the students ready to face the world of competition. Help the students in gaining confidence and personality development. Practice: The practice provides an opportunity to explore various skills of the students. The events conducted under DRC banner are: District level sports meet to students of Government Degree Colleges of Chittoor district. District level cultural meet. District level projects, essay writing, elocution, seminars, workshops, debates, rangoli and PPT competitions on general topics / subject topics / current affairs. Events conducted under RRC banner are: District level essay writing, elocution, seminars, competitions on current affairs. Conduction of blood donation camps. Evidence of success: The popularity of the events is attracting more and more participants to the events from intra and inter colleges. The students get an opportunity to experience the competitive world which in turn makes them more exposed and ready, resulting in better placements. It also develops the event management skills and team work spirit in the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://svagovtcm.ac.in/index.php/bestpractices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is always on the look-out to adopt ways and means to cope with the fast changing conditions. Some of the innovations and best practices that are practiced in our college are as follows: 1. Every year the college hosts blood donation camps through supportive services like NCC, NSS, DRC and RRC. The students voluntarily come forward to donate blood to Indian Red Cross Society (IRC) and Government hospital, Srikalahasti. In emergencies when people approach the college, the students readily donate blood through Government Hospital, Srikalahasti. 2. Lecturer-ward system, lecturer-parent interaction, remedial coaching classes for the weak students ensure the steady progress of the students besides monitoring them to stay fixed on the right track. 3. To impart the "joy of giving" and make the students realize that they have humanity and humility in heart, students were suggested to extend helping hands. Donations were collected from public for Uttarakhand Flood Victims, Kerala flood victims and also for National Foundation for Communal Harmony by the staff members and students. On the eve of International White Cane Day, Staff and students donated funds to the Indian Association for the Blind. Students when employed in future and if blessed financially, will learn to raise their standard of giving but not the standard of their living. 4. Endowment Prizes: The chief objective of the noble practice is to identify and honour the talented students in the sphere of academics, literary, cultural and sports activities on the eve of college anniversary celebrations to create inspiration and competition among the student community. This practice motivates the students to achieve prizes at district and state level competitions. Innovations : Details of innovations introduced during the last five years which have created a positive impact on the functioning of the College are provided hereby. The College always believes in being proactive in executing best and innovative practices. Innovations are attempted when there is a need for them and the index of their success is the extent to which students are benefited. Cognisant of dynamic trends in learning styles and strategies of the tech-savvy new generation of learners, the college has introduced the following innovative practices. 1. Student mentoring practice has been practiced by all academic departments to support student's overall growth and effective functioning of the college. 2. Teaching diaries, teaching notes are maintained by teachers for transparency of work. 3. To evaluate and improve teaching skills feedback from students is obtained. 4. Active old student's alumni association has been formed to inspire and help students 5. Various programs focused on social issues are organized through NSS and members of the various committees of the college. 6. Personality development programs are organized to improve soft skills and inculcate good morale and ethical values in students. 7. Academic audit has been introduced to keep the teachers up-to-date. 8. Academic Performance Indicator (API) scores are used as tool for assessing the performance of the faculty and further in CAS promotions. 9. Use of novel teaching, learning methodologies. 10. Encouraging e-Governance to reduce paper work. 11. Organizing faculty development programs.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

1. Follow SVU academic schedule and CCE academic calendar 2. N-List subscription renewal 3. Improve student admissions 4. Improve number of market oriented certificate courses 5. Improve participation in MOOCS courses 6. Submit data to AISHE and NIRF 7. Improve the online teaching-learning skills through G-Suite and LMS 8. Renewal of UGC community college 9. Improve participation in Refresher, Orientation and FDP courses 10. Encourage online examination and evaluation system 11. Improve participation in research activities

